MYERSTOWN WATER AUTHORITY

601 STRACKS DAM ROAD

MYERSTOWN, PA 17067

Telephone: 717-866-9301 Fax: 717-866-5499

NOTICE

The regular monthly meeting of the Myerstown Water Authority will be held on Thursday**, January 9th , 2025**

**7:00 p.m.**, prevailing time. The meeting will be held in the Conference Room of the Myerstown Water Authority Treatment Facility, situate 601 Stracks Dam Road, Myerstown, PA, 17067.

AGENDA:

Call to Order

Roll Call

Reorganization of board for 2025

Approval of Professional services for 2025:

Steiner & Sandoe, Attorneys at Law, LLC

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

Garcia, Garman & Shea, PC. Certified Public Accountants & Consultants

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

Hanover Engineering Associates, Inc.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

Gift CPAs,

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

Action to approve meeting minutes of December 12th, 2024 as distrubuted.

Citizen’s Comments

Communications

1. Thank you for Donation from the Keystone Fire Co.
2. Consumer Price Index Adjustment of Base Amounts on Bids Effective 1/1/2025
3. AWWA- Lead & Copper Rule Improvements (filing a Petition for Review of the LCRI) They feel it is not a feasible time table.

Financial Report

Action on Invoices Presented for Payment

Review Operation’s Report

Review Office Report

Review Cash Position as Distributed

Solicitor’s Report

Engineer’s Report

OLD BUSINESS:

1. Update on Transmission Main Replacement Project.

1. Update on Water Plant Structural Project: \*All Block work and Corner Brackets installation was completed.
2. Update on Railroad St. Project

NEW BUSINESS:

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA22-16 Water Treatment Plant Structural Evaluation invoice #195565 for $617.50 from General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA22-16 (Storm-Cont.) Stormwater Improvement Construction invoice #195566 for the amount of $888.13 from General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-12 General Consulting invoice #195570

for the amount of $65.00 from the General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA 24-20 invoice Highway Occupancy Permit Assistance #195573 for the amount of $32.50 from the General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-19 DRBC Groundwater Withdrawal Docket Renewal invoice #195571 for the amount of $3,049.88 from the General Funds account .

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-20 Water Treatment Building Caulking Replacement Job invoice # 195572 for the amount of $744.75 from the General Funds account .

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-23 Scenic Dr – Arbor Gate Easement Preparation invoice #195574 for the amount of $1,579.25 from the General Funds account

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Redemption 11-2024 for the amount of $6,103.73 to Hanover Engineering Inc. for invoice # 195564, MWA21-14(CONT.) Transmission Main Project from the Wilmington Trust account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Redemption 12-2024 for the amount of $19,223.25 to Hanover Engineering Inc. for invoice # 195575, MWA24-24 (South Railroad St. Water Main Replacement Project) from the Wilmington Trust Account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Redemption 10-2024 for the amount of $102,772.35 to A.H. Moyer, Inc. for Transmission Main Replacement Project. Payment Application #2 (This application covers a partial payment for the following areas: Traffic control measures, rock construction entrance, silk socks, erosion and sedimentation controls and matting. Installation of 6-inch and 12-inch DIP. Installation of 12-inch HDPE, Installation of a 10” TSV, Installation of a new fire hydrant, Installation of 12” HDPE couplings.) from the Wilmington Trust Account as per recommendation from Hanover Engineering.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment for the amount of $484.88 to Hanover Engineering Inc. for invoice # 195567, MWA22-18(CONT.) Cornerstone Commons Construction from the ENB Escrow account for Cornerstone Commons.

Motion by: :\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment for the amount of $65.00 to Hanover Engineering Inc. for invoice #195577, MWA24-26, Rose Ave. Water Extension from the General Funds account. (Escrow account to be established later)

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment for the amount of $130.00 to Hanover Engineering Inc. for invoice # 195569, MWA23-20, NPDES Permit Renewal from the General Funds account.

Motion by: :\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment for the amount of $32.50 to Hanover Engineering for invoice # 195568,

MWA23-18, 651 W. Lincoln Ave. Land Development of from the General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny adding Conduit- 3 Pipes (2 @ 1” Dia. & 1 @ 3” Dia.) and/or adding 1 well pipe(water) for the potential to run water supply at a later date from the Water plant as per quote from A.H. Moyer.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny the quote for Office equipment from JDM for $ 2,389.94

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/ Approve/ Deny Record Disposition/Destruction of old MWA records (2017 & earlier).

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Received a check for $ 1,544.05 from DRBC for adjustment to yearly fee based on Water Fees.

1. 2024 Audit was started by Garcia, Garman & Shea on December 19th, 2024 (will return in February 2025)
2. Approved 2025 budget distributed to board members.

Executive Session

Comments for the Good of the Authority

Adjournment