MYERSTOWN WATER AUTHORITY

601 STRACKS DAM ROAD

MYERSTOWN, PA 17067

Telephone: 717-866-9301 Fax: 717-866-5499

NOTICE

The regular monthly meeting of the Myerstown Water Authority will be held on Thursday**, February 13th, 2025**

**7:00 p.m.**, prevailing time. The meeting will be held in the Conference Room of the Myerstown Water Authority Treatment Facility, situate 601 Stracks Dam Road, Myerstown, PA, 17067.

AGENDA:

Call to Order

Roll Call

Action to approve meeting minutes of January 9th, 2025 as distributed.

Citizen’s Comments

Communications

1. Thank you from Goodwill Fire Police for donation
2. Refund from Pennsylvania One Call System ($165.66) will be credit to our account through out the yearly dues.
3. GES- 2025 GES 360 Service Program. 3 Levels ($11,840.00, $20K-30K, $17,760.00 or combined $49,600.00 yearly fees)
4. Pa Small Water and Sewer Grant program that started accepting applications from February1st – April 30th 2025.

Financial Report

Action on Invoices Presented for Payment

Review Operation’s Report

Review Office Report

Review Cash Position as Distributed

Solicitor’s Report

Engineer’s Report

OLD BUSINESS:

1. Update on Transmission Main Replacement Project.
2. Update on Railroad St. Project (project bids received, reviewed, action to be awarded by MWA)

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Update status on Chlorine leak payments by Cincinnati Insurance Co.
2. Review & Discuss Quotes for conduit work at water plant for future use in rear parking lot area.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

NEW BUSINESS:

1. Discuss/Approve/Deny to possible purchase of AED Plus Defibrillator with CPR-D Pads (semi-automatic)unit at Water Plant facility. At the Cost of $1,168.42

 Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny to Replacing generator batteries at W.W.B.S. ($1,161.71) and at the Water Plant ($2,479.93) Totaling = $3,641.64 for both generators.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA22-16 Water Treatment Plant Structural Evaluation for invoice #195828 for the amount of $2,395.00 from General Funds

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA 22-16 (Storm-Con) for invoice #195829 for the amount of $505.00 from the General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA23-20 NPDES Permit Renewal for invoice #195832 for the amount of $65.00 from the General Funds account .

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-11 Retainer Fee for invoice # 195833 for the amount of $1,150.00 from the General Funds account .

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-12 General consulting for invoice #195834 for the amount of $222.50 from the General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-19 DRBC Groundwater withdrawal Docket Renewal for invoice #195571-1 for the amount of $38.99 from the General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-20 Water Treatment Building Caulking Replacement Job for invoice #195835 for the amount of $316.50 from the General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-23 Scenic Drive- Arbor Gate Easement Prep. Job for invoice #195836 for the amount of $97.50 from the General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Houck & Company for invoice # 112142 Final (Payment Application #2) for Water Treatment Building Caulking Replacement Job for the amount of $1,988.10 from the General Funds account.

Motion by: :\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Redemption 13-2024 for the amount of $448.52 to Gannett/Lebanon Daily News ad for South Railroad St Project Bid announcement from the Wilmington Trust Account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Redemption 14-2024 for the amount of $9,790.86 to Hanover Engineering for MWA24-24 invoice #195837 for the South Railroad St Project from the Wilmington Trust Account.

Motion by: :\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Redemption 15-2024 for the amount of $2,395.00 to Hanover Engineering for MWA21-14(Cont.) invoice #195827 for the Transmission Main Replacement Construction project from the Wilmington Trust Account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/ Approve/Deny Redemption 16-2024 for the amount of $157,303.80 to A.H. Moyer Inc. for Payment Application #3 for MWA-21-14 Transmission Main Replacement project. (This application covers a partial payment for erosion and sedimentation control; a partial payment for the installation of 12-inch DIP; a partial payment for the installation of 12-inch HDPE; a partial payment for the installation of the 12” gate valves; and a partial payment for the concrete encasement) from the Wilmington Trust Account as per recommendation from Hanover Engineering.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny payment to Hanover Engineering for MWA22-18(CON) Cornerstone Commons Construction Project for invoice #195830 for the amount of $5,479.84 from the Cornerstone Commons Escrow account. (We are asking for $10,000.00 to be added to their Escrow account to cover this cost and future cost ASAP)

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny payment to Hanover Engineering for MWA23-18 651 W. Lincoln Ave. Land Development

Project for invoice #195831 for the amount of $315.05 from their ENB Escrow account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny payment to Hanover Engineering for MWA24-25 655 King Street Water Main Extension

Project for invoices #195576 ($32.50) & #195838 ($65.00) for the amount of $97.50 from the General account.

We will be billing them for these amounts directly if they do not set up an Escrow account ASAP.

**Note:** We have sent them a request via email to establish the Escrow Account with no response at this time. If not received by the end of February, we will bill them directly for the $97.50

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Evaluating the current MWA tapping fee which was set in 2019 ($3,180.00) under Hanover Project MWA19-13

And review provided documents from Hanover Engineering about commercial/industrial increased usages.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

Executive Session

Comments for the Good of the Authority

Adjournment