MYERSTOWN WATER AUTHORITY

601 STRACKS DAM ROAD

MYERSTOWN, PA 17067

Telephone: 717-866-9301 Fax: 717-866-5499

NOTICE

The regular monthly meeting of the Myerstown Water Authority will be held on Thursday**, December 12th, 2024**

**7:00 p.m.**, prevailing time. The meeting will be held in the Conference Room of the Myerstown Water Authority Treatment Facility, situate 601 Stracks Dam Road, Myerstown, PA, 17067.

AGENDA:

Call to Order

Roll Call

Action to approve meeting minutes of November 14th, 2024 as distributed.

Citizen’s Comments

Communications

1. NPDES Permit ($ 500.00 Annual Fee for NPDES Permits) from DEP (annual fees ???)
2. Garcia, Garman & Shea, PC Year End paperwork was received, signed and returned.

Financial Report

Action on Invoices Presented for Payment

Review Operation’s Report

Review Office Report

Review Cash Position as Distributed

Solicitor’s Report

Engineer’s Report

OLD BUSINESS:

1. Update on Transmission Main Replacement Project.

1. Update on Water Plant Structural Issues.
2. Update on Railroad St. Project
3. Discuss/Approve/Deny to change new business item #2 from November 14th 2024 meeting. Payment of $ 1,297.50 to Hanover Engineering for the 651 W. Lincoln Ave Land Development project MWA24-23 to be paid from the MWA General Funds Account. Not to be paid out of Mr. Zimmermans 651 W. Lincoln Ave Land Development Escrow Account as per Engineer Farley Fry & MWA Board agreement with Mr. Zimmerman. Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

NEW BUSINESS:

1. Discuss/Approve/Deny the establishment of an escrow account with ENB for Allen Distribution- 655 King Street Project. @ 655 King St. Lebanon, Pa. 17042 (Art Streeter is the Contact at Allen Distribution)

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA22-16 Water Treatment Plant Structural Evaluation for $ 1,118.75 from General Funds account.

 Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA22-16 (Storm-Cont.) Stormwater Improvement Construction for $ 10,491.95 from General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-12 General Consulting for $ 65.00 from the General Fund account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-15 Lead Service Inventory for $ 97.50 from the General Funds account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-19 DRBC Groundwater Withdrawal Docket Renewal $ 195.00 from the General Funds account .

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-20 Water Treatment Building Caulking Replacement Job for $ 1,374.76 from the General Funds account .

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment to Hanover Engineering for MWA24-23 Scenic Dr – Arbor Gate Easement Preparation for $ 2,672.25 from the General Funds account Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_
2. Discuss/Approve/Deny Redemption 07-2024 for $ 2,049.50 to Hanover Engineering Inc. for MWA21-14(CONT.) Transmission Main Project from the Wilmington Trust account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Redemption 08-2024 for $17,264.24 to Hanover Engineering Inc. for MWA24-24 (South Railroad St. Water Main Replacement Project) from the Wilmington Trust Account.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Redemption 09-2024 for $37,606.50 to A.H. Moyer, Inc. for Transmission Main Replacement Project. Payment Application #1 (This application covers partial payment for mobilization, and payment for the bonds and insurance.) from the Wilmington Trust Account as per recommendation from Hanover Engineering.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment for $17,892.90 to Houck & Company, Inc. for Payment Application #1 (This covers work Completed through November 30, 2024) from the General Fund Account as per recommendation from Hanover Engineering.

Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Payment for $1,535.38 to Hanover Engineering Inc. for MWA22-18(CONT.) Cornerstone Commons Construction from the ENB Escrow account for Cornerstone Commons.

Motion by: :\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_

1. Discuss/Approve/Deny Redemption Payment for $130.00 to Hanover Engineering Inc. for MWA24-25 655 King Street Water Main Extension from the ENB Escrow account for Allen Distribution 655 King St Project. Motion by: :\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_
2. Discuss/Approve/Deny donating $ 250.00 to each of the following local fire companies. Keystone Hook & Ladder Co., Goodwill Fire Co., Kutztown Fire Co. and Goodwill Fire Police. Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_
3. Discuss/Approve/Deny adding Conduit- 3 Pipes (2 @ 1” Dia. & 1 @ 3” Dia.) and/or adding 1 well pipe(water) for the potential to run water supply at a later date from the Water plant Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_
4. Review and Approve 2025 MWA Fee Schedule Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

Executive Session

Review and Approve 2025 Preliminary Budget Motion by:\_\_\_\_\_\_\_\_\_\_ Second by:\_\_\_\_\_\_\_\_\_\_ Vote: Aye\_\_\_\_\_\_\_\_\_\_ Nay \_\_\_\_\_\_\_\_\_ Abs \_\_\_\_\_\_\_\_\_\_\_\_

Comments for the Good of the Authority

Adjournment