Myerstown, PA 17067

February 13, 2025

Chairman Patrick Angley called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Vice Chairman Samuel Moyer: Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Business Manager Steven Hickernell and Operations Manager Casey Walborn.

MINUTES:

Motion by Mr. Moyer; Second by Mr. Rittle: To approve the minutes of the January 9, 2025 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS

None

COMMUNICATIONS:

1. Goodwill Fire Police donation thank you letter.
2. PA One Call Refund credit letter
3. GES 2025 GES 360 Service Program letter
4. PA Small Water and Sewer Grant letter

INVOICES:

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR FEBRUARY 2025:

* Dunamis Holdings – During mid-late January Woodland contractors fixed the two leaking “stand” valves. The fire line consumption has been cut in half. We’ve continued monitoring and they are still using 400 gallons/day. The sprinkler guy has been notified and we plan to continue billing Dunamis until its completely fixed. March will be time for the actual quarterly billing on this account and we plan to bill him accordingly then. As of now, it’s at $2,720.25
* Bayer had a substantial leak during Jan. 12-14th. I saw it on SCADA Sunday mid-day. Called everyone in to investigate. Steve and I listened to valves in different areas and Ryan read the large diameters. He found that Bayer used 407,000 on the 8” in 2 days. We immediately went there and listened. Notifications were made to Bayer maintenance. The meter was reading 182gpm on a Sunday afternoon with barely anyone working. We continued to pump extra through the evening. On Monday Jan. 13th the leak was “fixed”. We read again the following morning and found they used an additional 124,000 gallons. Notified again and found out the toilets in the building stuck open all night and continued to flow freely. By Jan. 14th Tuesday they had everything under control again. Thankfully it all went through the meter and they will be billed accordingly.
* 315 S. Broad – Leak on customer side. In basement. Froze and broke. Steve was called out to shut off the curb stop
* 149 W. Main Ave. – Saturday Jan. 18th, neighbor called the office while Ryan was here. Leak on the main. A.H. Moyer fixed. Not very deep, concrete encased main for the storm sewer. Had to chisel away to get a repair clamp on. Also, at the plant the Raw Turbidity meter light sensor went out. Caused alarms at the plant and had to be replaced. This caused zero disruption in making water but caused an ordeal until if was diagnosed.
* January 27th. Leak listening on W. Main near the VFW. Ryan heard something and we investigated further. Found that 413 W. Main service was leaking very badly (customer side). Shut them down overnight and scheduled SLH Excavating for the next day to replace our side, I knew it had high potential to have a lead gooseneck, and it did. Our side was replaced with a new tap and ¾’ HDPE pipe. The customer side was replaced by Musselman Plumbing paid by that owner. (W. Washington Booster Station is back to below 5 gpm overnight hours)
* Leak listening Jan. 30th on Stoever Ave. near Farmer Boy. Ryan heard something and we investigated further. Found to be loudest near the Hydrant for the Brethren Church. Put the leak listeners out overnight to narrow down the search area. Scheduled SLH Excavating for Monday morning. Repair clamp installed Feb. 3rd on the 6” cast iron main.
* Feb. 2nd Sunday – Noticed a sharp increase in W. Washington Booster stations flow. Began to investigate at “larger diameter” water customers. Nothing found on those. Began leak listening. Had a little noise near the VFW. Exeter supply brought their on-demand correlators free of charge. Confirmed my spot. I called A.H. Moyer to come dig. While waiting I checked the booster station…... all of a sudden it looked like someone turned off the leak. I called off A.H. Moyer. While heading back to the plant I got an emergency PA One Call for Arborgate, water service line repair. Come to find out, on the homeowner’s side there was a severe leak. A stern conversation was had with Arbor Gate that they MUST notify us if something like this ever happens again.
* Received 250 Kamstrup meters from Core and Main. These were paid for. Next quarter the remainder will be received and paid for.
* iPerl meters. Heidelberg?
* DEP Inspection was re-scheduled by Samantha Faye due to her having an illness. Looking at March 3-4th
* Exeter gave a refresher training on site for the Gutterman leak listeners
* Our ground mic system (leak listening) is getting in really rough shape. I requested a quote from Exeter for a replacement. I have that available for review.
* Will be scheduling sludge removal in the very near future with Kline’s

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| Date |  | Well #3 |  | Well #5 |  | Well #6 |  | Well #8 |
|  |  |  |  |  |  |  |  |  |
| 1/16/2025 |  | 50' P |  | 44' S |  | 49' S |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 1/23/2025 |  | 53' P |  | 46' S |  | 51' S |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 1/30/2025 |  | 56'P |  | 51'P |  | 55' S |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 2/6/2025 |  | 54' P |  | 49' S |  | 55' S |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 2/13/2025 |  | 56' P |  | 48' S |  | 57' P |  | N/A |

OFFICE REPORT FOR FEBRUARY 2025:

1. There were 0 new connection fees paid since last meeting.
2. There were 2 bad checks and 2 bad debits last month. Posted property paid their bad check.
3. We posted 18 properties this month.
4. Shutoff notices were sent to 45 properties this month.
5. 28 S. College St. paid and was turned back on, 106 S. College is vacant and shut off. Amy Leonard notified us it is in foreclosure so we need to wait and collect when the deed is registered and the property is sold.
6. Quadient came in and installed the new postage meter. It is operational at this time.
7. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

Nothing to report.

ENGINEER’S REPORT:

Was reviewed.

OLD BUSINESS:

The Transmission Main Project was discussed in the Engineer’s Report.

Motion by Mr. Rittle; Second by Mr. Moyer: To award the Railroad St. Project to A. H. Moyer in the amount of $641,037.00. Motion passed unanimously.

Motion by Mr. Moyer; Second by Mr. Hammer: To pay Neal Systems Inc. $1050.62 for the chlorine leak ($1000.00 of which is our deductible). Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve the Krall Excavating and Construction bid of $2837.00 to trench and install conduit across the rear parking lot. Motion passed unanimously.

NEW BUSINESS:

A discussion was held on the purchase of an AED at the Water Plant. This was tabled until next month.

Motion by Mr. Rittle; Second by Mr. Moyer: To approve the Penn Power bid to replace generator batteries in the amount of $3641.64. Motion passed unanimously.

Motion by Mr. Rittle; Second by. Mr. Ziegler: To approve payment of $617.50 to Hanover Engineering for MWA22-16 Water Treatment Plant Structural Evaluation Invoice #195828 from the General account. Motion passed unanimously.

Motion by Mr. Hammer; Second by. Mr. Moyer: To approve payment of $505.00 to Hanover Engineering for MWA22-16 (Storm-Cont.) Water Treatment Plant Structural Evaluation Invoice # 195829 from the General account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Moyer: To approve payment of $65.00 to Hanover Engineering for MWA23-20 NPDES Permit Renewal for Invoice #195832 from the General Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Moyer: To approve payment of $65.00 to Hanover Engineering from the General Account for MWA24-12 Invoice # 195570 General Consulting. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Hammer: To approve payment of $1150.00 to Hanover Engineering from the General Account for MWA24-11 Invoice # 195833 for their Retainer Fee. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Rittle: To approve payment of $222.50 to Hanover Engineering from the General Account for MWA24-12 Invoice # 195834 for General Consulting. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve payment of $38.99 to Hanover Engineering from the General Account for MWA24-19 Invoice # 195571-1 DRBC Groundwater Withdrawal Docket Renewal. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Ziegler: To approve payment of $316.50 to Hanover Engineering from the General Account for MWA24-20 Invoice # 195835 Water Treatment Building Caulking Replacement Job. Motion passed unanimously.

Motion by Mr. Moyer; Second by Mr. Ziegler: To approve payment of $97.50 to Hanover Engineering from the General Account for MWA24-23 Invoice # 195836 23 Scenic Dr.-Arbor Gate Easement Prep. Job. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Moyer: To approve payment of $1988.10 to Houck & Co. from the General Account for Invoice # 112142 (Payment Application #2) for the Water Treatment Building Caulking Replacement Job. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Hammer: To approve Redemption 13-2024 for $448.52 to Gannett/Lebanon Daily News ad for S. Railroad St. Project Bid announcement from the Wilmington Trust Account. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Moyer: To approve Redemption 14-2024 for $9790.86 for MWA24-24 to Hanover Engineering for the S. Railroad St. Project from the Wilmington Trust Account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Moyer: To approve payment of $2395.00 to Hanover Engineering for MWA21-14(cont.) for Invoice # 195827 for the Transmission Main Construction Project from the Wilmington Trust Account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve Redemption 16-2024 for $157,303.80 to A. H. Moyer for Payment Application #3 for MWA21-14 Transmission Main Replacement Project from the Wilmington Trust Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of $5479.84 for MWA22-18(CON) Cornerstone Commons Construction Project for invoice # 195830 from the Cornerstone Commons Escrow Account. Motion passed unanimously. ($10,000 will need to be added to the account to cover this cost and future costs).

Motion by Mr. Hammer; Second by Mr. Moyer: To approve payment of $315.05 to Hanover Engineering from the 651 W. Lincoln Ave. Escrow Account for MWA23-18 Invoice # 195831. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Moyer: To approve payment of $97.50 to Hanover Engineering from the General Account for MWA24-25 655 King St. Water Main Extension Project for invoices #195576 (32.50) & #195838 (65.00). Motion passed unanimously.

We have sent an e-mail request to establish an Escrow Account for the above invoices with no response. If no response is received by February 27 we will bill them directly for the $97.50.

The Tapping Fee evaluation was discussed in the Engineer’s Report.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 9:05 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Secretary

Transcribed by Terry Miller

Asst. Sec.

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