Myerstown, PA 17067

 March 13, 2025

 Chairman Patrick Angley called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

 Present were: Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Vice Chairman Samuel Moyer(absent): Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Business Manager Steven Hickernell and Operations Manager Casey Walborn.

MINUTES:

 Motion by Mr. Hammer; Second by Mr. Rittle: To approve the minutes of the February 13, 2025 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS

Darren Zimmerman, owner of 651 W. Lincoln Ave. was present to get clarification on bringing water service to his property. He was informed that this matter is on the agenda and we will get back to him after discussion.

COMMUNICATIONS:

1. PMAA Board Member Training May 7th letter.
2. Authority Board Member Training letter

INVOICES:

 Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR MARCH 2025:

* SARA Title II completed for the 2024 year
* Monthly Dep reporting complete. They had an issue again with their website but I have confirmation all of my data was received
* Leak listening around south end of town. Found something in the area of Richland/Railroad. Did extensive listening and used our loggers. Could not confirm a spot. Called Dave Bonkovich for professional listening. He found exactly where it was. Leak fixed on March 3rd
* Met w/ GES about SCADA / Cyber security overhaul with potential grant monies. They will be getting a quote together for us
* Valve leak at the streaming current monitor. Fixed
* Raw water sample line solenoid. Stopped working, alarmed pre-chlorine at 4am. I cam in and replaced it. (2nd one in a few short months) Have 2 replacements on the shelf now.
* DEP Inspection – See the report in the packet. It went very well I thought. Nothing glaring. Will follow up with all “minor deficiencies”
* Sludge removal from the backwash tank with Klines services. 8 loads were taken
* Duffey was here and replaced the “guts” of the 6” Omni meter for our Finished Water flow at the chemical building. It was reading incorrectly vs. our Raw meter. The system vs. plant totals were becoming increasingly worse
* Superfund site treatment plant was notified of high consumption. We thought we had another leak on the W. Washington side. Testament to our weekly large diameter meter readings
* Replaced both batteries in the GMC. They were shot
* Had the Pre-construction meeting with A.H. Moyer and Hanover for S. Railroad
* Large portion of the Transmission main has been pressure tested
* Cornerstone Commons has started back up again. Tap on Stracks Dam rd. is planned for March 26th

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date |   | Well #3 |   | Well #5 |   | Well #6 |   | Well #8 |
| 2/13/2025 |  | 56' P |  | 48' S |  | 57' P |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 2/20/2025 |  | 42'S |  | 40'S |  | 46'P |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 2/27/2025 |  | 44' S |  | 38' S |  | 48' P |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 3/6/2025 |  | 47' P |  | 36' S |  | 44' S |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 3/13/2025 |  | 43' P |  | 38' P |  | 45' S |  | N/A |

OFFICE REPORT MARCH 2025

1. There were 3 new connection fees paid since last meeting.
2. There were 0 bad checks last month. All outstanding bad checks are paid.
3. We posted 15 properties this month.
4. Shutoff notices were sent to 61 properties this month.
5. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

 Was reviewed.

SOLICITOR’S REPORT:

Nothing to report.

ENGINEER’S REPORT:

Was reviewed.

OLD BUSINESS:

The Transmission Main Project was discussed in the Engineer’s Report.

The Railroad St. Project was discussed in the Engineer’s Report.

A discussion was held on the Grant Application. The Grant writing has started and a GES SCADA updated quote is coming.

A discussion was held on the purchase of an AED for the Water Plant. The Authority is holding off until more information is received as the Borough is also discussing purchase of AEDs.

The MWA Tapping fee revision was discussed in the Engineer’s Report.

It was noted that the Cornerstone Commons Project gave us a $10,000.00 check for their Escrow Account.

It was noted that a notice was sent to Colin Hurley and Mr. Streeter for the 655 King St. Project to either pay their bill or establish an Escrow Account. Mr. Streeter emailed that they will pay the bill.

NEW BUSINESS:

Motion by Mr. Hammer; Second by. Mr. Ziegler: To approve payment of $372.63 to Hanover Engineering for MWA22-16 Water Treatment Plant Structural Evaluation Invoice #196280 from the General account. Motion passed unanimously.

Motion by Mr. Hammer; Second by. Mr. Rittle: To approve payment of $162.25 to Hanover Engineering for MWA22-16 (Storm-Con) Invoice # 196281 from the General account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Hammer: To approve payment of $1524.38 to Hanover Engineering for MWA23-20 NPDES Permit Renewal for Invoice #196283 from the General Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of $2123.63 to Hanover Engineering from the General Account for MWA25-12 Invoice # 196288 General Consulting. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Rittle: To approve payment of $1592.13 to Hanover Engineering from the General Account for MWA24-19 Invoice # 196284 DRBC Groundwater Withdrawal Docket Renewal. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve payment of $356.50 to Hanover Engineering from the General Account for MWA24-20 Invoice # 196285 Water Treatment Building Caulking Replacement Job. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Ziegler: To approve payment of $1055.76 to Hanover Engineering from the General Account for MWA24-23 Invoice # 196286 23 Scenic Dr.-Arbor Gate Easement Prep. Job. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of $950.75 to Hanover Engineering from the General Account for MWA22-13 Invoice # 196279 Update Rules & Regulations. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Angley: To establish an Escrow Account for 425 S. Railroad St. Water Service for $3000.00. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Hammer: To approve payment of $237.13 to Hanover Engineering from the 425 S. Railroad St. Water Service Escrow Account for MWA25-13 Invoice # 196289. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of $569.51 to Hanover Engineering from the 651 W. Lincoln Ave. Escrow Account for MWA23-18 Invoice # 196282. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Rittle: To approve payment of $14,454,95 for MWA21-14(CON) Transmission Main Replacement Construction Project for invoice # 196278 from the Wilmington Trust account. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Ziegler: To approve Redemption 18-2024 for MWA24-24 South Railroad St. Water Main Replacement Project Invoice # 196287 for the amount of $11,444.41 to Hanover Engineering from the Wilmington Trust Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Hammer: To approve Redemption 19-2024 for the amount of $207,613.28 to A. H. Moyer for Payment Application #4 for MWA21-14 Transmission Main Replacement Project from the Wilmington Trust Account. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 9:12 P.M., prevailing time.

 Respectfully submitted,

 Brian Ziegler

 Secretary

Transcribed by Terry Miller

Asst. Sec.

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