Myerstown, PA 17067

 March 14, 2024

 Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

 Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treasurer Samuel Moyer(Absent); Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Operations Manager Chris Strause.

MINUTES:

 Motion by Mr. Angley; Second by Mr. Rittle: To approve the minutes of the February 8, 2024 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS

None

COMMUNICATIONS:

1. PMAA Management Workshop letter
2. Kutztown Fire Co. thank you letter
3. PMAA Salary and benefits survey letter
4. PMAA Board Member training letter

INVOICES:

 Motion by Mr. Rittle: Second by Mr. Ziegler: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR MARCH 2024:

1. Cycle #1’s meters were read for the month March 2024.

2. 30 Pa One Calls were responded to in February 2024.

3. The backwash tank was cleaned since last meeting. Approximately 25,000 gallons at a cost of $2,069.

4. I am scheduled to collect PFAS & PFOA Samples for the EPA next week.

5. The PFAS & PFOA collected last month for the PA DEP came back as no detect.

6. The new owner of 47 S. Fairlane Ave. is planning on install a new service. This will require a meter pit and will extend all the way back to the house, approximately 500’.

7. I completed the Act 205 Report for the pension plan.

8. Within the last month the authority has paid DEP its annual $10,000 fee as well as the Clean Water DEP division $1,500 for the annual NPDES fee.

9. The authority had representatives present for both the Dan Meuser meeting 2-27-24 and the Russ Diamond & PA DEP meeting 3-5-24.

10. All financial records 2014 and prior were destroyed by Tri-State shredding 3-7-24.

11. I received the Larson Group’s report on the Ground Tank Pressure Issues.

12. The Water Plant Storm Water Plans were sent to Steve Sherk for review, for Jackson Township.

13. The SCBA and Oxygen Meter were both inspected and calibrated.

14. I have been in contact with DEP in regards to the free EPA cybersecurity Assessment. The spreadsheet with the questions for the security assessment was downloaded and once I have everything answered I will contact the EPA for the phone interview which might involve GES personnel for the SCADA System.

15. I would like to start the permit for moving the Post Chlorine Analyzer from the chemical feed building to the water plant.

OFFICE REPORT FOR MARCH 2024:

1. There were 0 new connection fees paid since last meeting.
2. There was 1 bad check last month. The account was hacked and the bank requested relief for the customer from fees so we waived them. Customer paid immediately.
3. We posted 29 properties this month.
4. Shutoff notices were sent to 73 properties this month.
5. Michael McCowan of 470 W. Washington Ave. has made all of his payments.
6. The Borough’s auditor checked our sewer billings and found everything in order.
7. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

 Was reviewed.

SOLICITOR’S REPORT:

Nothing to report.

ENGINEER’S REPORT:

Was reviewed.

OLD BUSINESS:

The Transmission Main Project was discussed in the Engineer’s Report.

The Chairman is going to write a letter to Kleinfelder requesting their prompt response in reference to the Water Plant structural issues.

Updates to the by-laws were discussed and a draft will be prepared by Sheri Richard for the next meeting.

The 2 meetings with U. S. Rep. Dan Meuser and PA. Rep. Russ Diamond and the PA DEP were discussed in the Operations Report.

NEW BUSINESS:

Motion by Mr. Ziegler; Second by Mr. Angley: To approve Resolution 37-2024 for $4005.28 to Hanover Engineering for the Transmission Main Project. Motion passed unanimously.

Motion by Mr. Rittle; Second by. Mr. Angley: To move forward with the Stormwater/Groundwater Project as an emergency and to have Hanover Engineering and Chris Strause develop a list of contractors to send the project plans. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Ziegler: To approve reimbursing the Authority $147.75 from the 651 W. Lincoln Ave. Escrow Account. Motion passed unanimously.

The quote from Heim and GES to replace 7 turbidity meters was reviewed and discussed.

Motion by Mr. Rittle; Second by Mr. Angley: To approve the quote from Heim and GES to install seven new turbidity meters for $14,560.00. Motion passed unanimously.

The quote from Heim to install new level sensors in the Backwash and Supernate tanks was reviewed and discussed.

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve the quote from Heim to install new level sensors in the Backwash and Supernate tanks for $1560.00. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:40 P.M., prevailing time.

 Respectfully submitted,

 Brian Ziegler

 Secretary

Transcribed by Terry Miller

Admin. Sec.

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