Myerstown, PA 17067

April 11, 2024

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treasurer Samuel Moyer; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Operations Manager Chris Strause(absent).

MINUTES:

Motion by Mr. Angley; Second by Mr. Ziegler: To approve the minutes of the March 14, 2024 meeting as distributed. Motion passed unanimously.

Mr. Moyer abstained from the vote, due to his absence from the March 14, 2024 meeting.

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Samuel Moyer

CITIZEN’S COMMENTS

Daryl Peck of Concord Financial Services presented some options for our final draw for the 2021 Bank Loan. The information he provided was reviewed by the Authority.

Motion by Mr. Rittle; Second by Mr. Angley: To proceed with Mr. Peck’s suggestion that we start a custodial account with M & T Bank to draw down the 2021 Bank note from Ephrata Bank. Motion passed unanimously.

COMMUNICATIONS:

1. Lebanon County Conservation District Drainage Plan Approval letter.
2. IRS 940 Inquiry reply letter.
3. IRS 940 Voucher letter.

INVOICES:

Motion by Mr. Rittle: Second by Mr. Moyer: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR APRIL 2024:

1. Cycle #2’s meters were read for the month April 2024.

2. 44 Pa One Calls were responded to in March 2024.

3. GES/Heim will start the Turbidity Meter install starting April 17, 2024.

4. Core & Main have been working with MWA to keep the Kamstrup Meters and Support through Core& Main. Kamstrup has decided to have an exclusive vendor out of the New England Territory. This company has no branches or offices other than in the New England Territory. I agree and want to work with Core & Main, especially with the support that the authority receives from a local office and staff.

5. I have not received any PFOS/PFOA results from the EPA as of tonight’s meeting.

6. I met with Farley to start on the Permit with DEP to change the CL17. To move the unit to the water plant would be too costly at this time. If we ever stop recirculating the backwash water and it is sent to the sewer system the unit could be moved to the water plant.

7. The annual fee of $553 has been paid to the Delaware River Basin Commission. To date MWA has paid $12,053 in fees to DEP and DRBC (Government Agencies) just to make water for the people.

8. I have not heard from the Auditors on the 2023 audit, as of tonight’s meeting.

9. Dunkin Donuts has purchased a meter for their well from MWA. The meter will be used to bill sewer only.

10. MWA has received their annual refund from PA One Call. This year’s total is $300.02, which will be a credit on the account until all proceeds are used up. A copy is attached.

11. The customer at 205 S. Cherry Street’s service line is leaking. The Authority’s side was replaced with the 2014 Cherry & Broad Street water line replacement project. The homeowner wants to replace and or repair himself.

OFFICE REPORT FOR APRIL 2024:

1. There were 0 new connection fees paid since last meeting.
2. There were 0 bad checks last month.
3. We posted 14 properties this month.
4. Shutoff notices were sent to 54 properties this month.
5. We had another issue with Invoice Cloud sending an e-mail to a customer that changed the bill name because her husband died. They provide unneeded bad information and it looks like we sent it. I corrected the customer but we may need to have Invoice Cloud stop sending these in our name. ( e-mail attached).
6. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

The Solicitor reported that the Developer’s Agreement was written and executed for South Ramona 100 Real Estate LLC.

Motion by Mr. Angley; Second by Mr. Rittle: To approve the Developer’s Agreement as written for South Ramona 100 Real Estate LLC. Motion passed unanimously.

ENGINEER’S REPORT:

Was reviewed.

OLD BUSINESS:

The Transmission Main Project was discussed in the Engineer’s Report.

The Water Plant structural issues were discussed in the Engineer’s Report.

The updated Myerstown Water Authority By-Laws were reviewed and discussed. No action was taken to approve them.

NEW BUSINESS:

Motion by Mr. Angley; Second by Mr. Ziegler: To approve Resolution 38-2024 for $1007.50 to Hanover Engineering for the Transmission Main Project. Motion passed unanimously.

Motion by Mr. Rittle; Second by. Mr. Moyer: To approve payment of $114.75 to Hanover Engineering from the Cornerstone Estates Escrow Account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by. Mr. Angley: To approve payment of $130.00 to Hanover Engineering from the 651 W. Lincoln Ave. Escrow Account. Motion passed unanimously.

Motion by Mr. Angley; Second by. Mr. Rittle: To approve payment of $1500.00 to Steiner & Sandoe Attorneys at Law from the Cornerstone Estates Escrow Account. Motion passed unanimously.

Approval of the Developer’s Agreement was completed during the Solicitor’s Report.

The DEP’s Drinking Water System Technical, Financial and Managerial Survey was discussed. No action was taken to approve sharing the survey with DEP.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:28 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Secretary

Transcribed by Terry Miller

Admin. Sec.

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