Myerstown, PA 17067

May 8, 2025

Chairman Patrick Angley called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler(absent); Vice Chairman Samuel Moyer: Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Business Manager Steven Hickernell and Operations Manager Casey Walborn.

MINUTES:

Motion by Mr. Moyer; Second by Mr. Rittle: To approve the minutes of the April 10, 2025 meeting as distributed. Motion passed unanimously.

Mr. Hammer abstained from the vote, due to his absence from the April 10, 2025 meeting.

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Steven Hammer

CITIZEN’S COMMENTS

None

COMMUNICATIONS:

1. Kyle Wenger sketch of 87 unit apartment building at 15 W. Carpenter Ave.
2. Kamstrup meter information
3. Windows 10 support information letter

INVOICES:

Motion by Mr. Moyer; Second by Mr. Angley: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR MAY 2025:

* Transmission main from Ramona rd. to Mckinley is complete and Mckinley run has been started. All wet- taps are in and awaiting line to be run to them.
* Ran through 350gpm, 560, 700, and 1100gpm while Dave Gettle of Kohl Bros. was here, the High Service pumps
* All Motors and Pumps have been serviced for the year. (Plant and Wells)
* Pressure Transmitter replaced at N. Locust booster station after several days of giving us problems, had to run on the Hydroconstants for awhile
* Generator battery at W. Washington booster was replaced by Penn Power
* Bayer had a planned shutdown over the weekend of April 26th. I took readings Fri., Sat., and Sun. Their lowest reading was 61,000 gallons in 24 hours combined on the 4” and the 8” meter. I talked to them, and he made it sound like he didn’t think it should be that much but they’ve had a leak guy out and haven’t found anything besides two hydrants they are getting fixed.
* Monthly DEP reporting completed
* Monthly Bacteria testing was completed
* Well increased level tremendously and the high Raw turbidities have begun

OFFICE REPORT MAY 2025

1. There was 1 new connection fees paid since last meeting (ZIM-Park).
2. There was 1 bad debit last month. All outstanding bad checks are paid.
3. Shutoff notices were sent to 41 properties this month.
4. Wolf & Kline is now paying all invoices and billing their customers direct to them. This month they paid 118 invoices on 1 check. This will reduce the number of late fees, postings, duplicate bill fees, and shutoff charges.
5. There are 5 new hydrants on the Transmission Main between Locust St. and Ramona Rd. which are listed as Authority hydrants since they will primarily be used by the Authority.
6. Todd Duffey installed 300 new meters, I have about 165 in the system as of this time and should have them all in by the end of May.
7. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

The Arborgate Easement is done as a working draft and must be sent to them.

ENGINEER’S REPORT:

Was reviewed.

A discussion was held on sewer hookup and connection fees to Jackson Township.

OLD BUSINESS:

Lynford Martin was requesting $2700.50 for crop damage when the transmission main replacement was put in. A discussion was held.

Motion by Mr. Hammer; Second by Mr. Rittle: To approve Mr. Martin’s request for $2700.50 for crop damage. Motion passed unanimously.

The Railroad St. Project was discussed in the Engineer’s Report.

The Grant application was submitted with help from Mr. McKenna, Borough Manager. The Authority extended their thanks to him for his help in preparing the application.

Motion by Mr. Moyer; Second by Mr. Hammer: To approve Resolution MWA 2025-04 increasing the Tapping Fee to $5445.00 for residential and Commercial properties. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Moyer: To approve a 52 month contract for electricity supply from IGS Energy at .080704 per kilowatt hour. Motion passed unanimously.

NEW BUSINESS:

The following motions were all made as one by Mr. Moyer; Second by Mr. Hammer:

Invoice #s 197706 for $33.88

197715 for $4640.90

197714 for $67.75

197709 for $1022.52

197716 for $1930.88

All to Hanover Engineering from the General Fund. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Angley: To approve payment of Invoice #197707 to Hanover Engineering for $6080.92 from the Cornerstone Commons Escrow account. Motion passed unanimously.

The following motions were all made as one by Mr. Hammer; Second by Mr. Moyer:

Invoice #s 197708 for $372.64

197712 for $1150.00

All to Hanover Engineering from the General Fund. Motion passed unanimously.

The following motions were all made as one by Mr. Rittle; Second by Mr. Moyer:

Redemption #s 26-2024 for $17130.86

27-2024 for $82.62

28-2024 for $ 1673.91

29-2024 for $3630.39

All to Hanover Engineering from the Wilmington Trust Account. Motion passed unanimously.

Motion by MR. Rittle; Second by Mr. Hammer: To approve payment of Redemption 30-2024 to A. H. Moyer for $129405.82 from the Wilmington Trust Account. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Rittle: To approve payment of Redemption 31-2024 to A. H. Moyer for $159322.27 from the Wilmington Trust Account. Moton passed unanimously.

A discussion was held on requiring 19 S. College St. to add a separate water line to the property shared with 21 S. College St. When repairing the property and correcting violations, we would want a new lateral separating the two properties. No action was decided at this time. The Borough is going to instruct the Realtor that according to their Ordinances they will require a new lateral to be installed.

A discussion was held on the fact that the two office computers cannot be upgraded to Windows 11 and support for Windows 10 will cease on October 1, 2025. Cory Cummings of SMRTGUYS Computer Service gave a quote for two replacement computers with several options.

Motion by Mr. Hammer; Second by Mr. Rittle: To purchase 2 new computers for the office from SMRTGUYS at a cost not to exceed $3000.00. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 9:02 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Secretary

Transcribed by Terry Miller

Asst. Sec.

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