Myerstown, PA 17067

May 9, 2024

Vice Chairman Patrick Angley called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer(absent); Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treasurer Samuel Moyer; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Operations Manager Chris Strause.

MINUTES:

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve the minutes of the April 11, 2024 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS

None.

COMMUNICATIONS:

1. Complaint letter from
2. PMAA Unemployment Compensation Trust letter.
3. Tech Cast remediation letter from Geosyntec.
4. IRS Form 940 letter.
5. The Authorities Region 4 Spring Meeting letter.

INVOICES:

Motion by Mr. Rittle: Second by Mr. Moyer: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR MAY 2024:

1. Cycle #3’s meters were read for the month May 2024.

2. 58 Pa One Calls were responded to in April 2024.

3. Hach, GES, and Heim were at the plant May 6, 2024 for installation of 6 new Turbidity meters and 2 new level transmitters for the backwash and supernatant tank. I still need to have the raw water turbidity and Ph meters installed. Everything went well and is working fine.

4. Water Authority has received a notice of violation because I took the quarterly alkalinity and Toc samples on separate days. They are supposed to be taken at the same time, something that in 35+ years of water did not know. The original samples were taken on the same day, but the lab notified me later that day that they had given me the wrong sample bottles so I had to resample the next day. As the authority we are responsible for whatever goes wrong, no lab or professional services are ever held responsible.

5. The 12” raw water meter that was installed in 2019, had the internal gears seize up on the night of April 25th, the plant only fed chlorine at a third of the rate of normal operation. When the low chlorine alarm came in at 0500 we responded and had worked through a temporary fix with Todd Duffey’s help. The authority was literally within a few mg/L of an entire system boil water notice. Starting last week now the finished water meter is not working properly. Duffey will be out tomorrow to try and repair if not I will need to replace. I will no longer install another Sensus meter. I am looking at other manufacturers and pricing.

6. I just received finalized plans from the 651 W. Lincoln Ave. land development plan this afternoon. A review will need to take place.

7. The auditor indicated that they would have the draft copy of the audit to me by today for the meeting, as of the time of this report I had not received them.

8. A blowoff will need to be replaced on the 2” line on S. Locust Street.

9. The High Service Pumps VFD’s are having issues again. I believe it is the power, I have asked the Heim Company to install temporary line power data loggers. This just started since the warmer weather. Met-Ed is absolutely no help.

OFFICE REPORT FOR MAY 2024:

1. There were 0 new connection fees paid since last meeting.
2. There were 2 bad checks last month. One was paid, the other is from Glenn Thomas who failed to pay last year for several months. He is at the ten day limit on this check already.
3. We posted 20 properties this month.
4. Shutoff notices were sent to 48 properties this month.
5. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

The Solicitor said the documents for the requisitions to be signed will be reviewed before signatures under new business.

ENGINEER’S REPORT:

Was reviewed.

OLD BUSINESS:

The Transmission Main Project was discussed in the Engineer’s Report.

The Water Plant structural issues were discussed in the Engineer’s Report.

NEW BUSINESS:

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve Requisition 39-2024 for $2125.50 to Hanover Engineering for the Transmission Main Project. Motion passed unanimously.

Motion by Mr. Rittle; Second by. Mr. Moyer: To approve Requisition 40-2024 for $2,587,180.37 to Ephrata National Bank for the final draw of the 2021 Project Account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by. Mr. Moyer: To approve payment of $1128.34 to Hanover Engineering from the Cornerstone Estates Escrow Account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by. Mr. Rittle: To approve payment of $769.31 to Hanover Engineering from the 651 W. Lincoln Ave. Escrow Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by. Mr. Moyer: To require Cornerstone Estates to deposit an additional $5000.00 into their Escrow Account. Motion passed unanimously.

The quote from Toshiba for a new copier lease was reviewed. The Authority asked Mr. Strause to inquire if we payoff our current lease from Fraser and not get reimbursed from Toshiba how much that will lower the new lease payment.

Motion by Mr. Rittle; Second by Mr. Moyer: To have Todd Duffey install 300 new Kamstrup meters this year for a cost of $73.00 per meter, $21,900.00 total. Motion passed unanimously.

A discussion was held on the meter failure situation in the Water Plant. Mr. Strause was instructed to get prices to replace all of the meters.

The Draft Copy of the 2023 Audit Report was reviewed.

A discussion was held on re-evaluating Bayer’s connection fee. It was decided to put it on hold.

The two billing unit question for 305 S. Broad St. was discussed.

Motion by Mr. Rittle; Second by Mr. Moyer: To have Engineer Fry draft a letter to Tech Cast concerning the contamination of Well 8. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:37 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Secretary

Transcribed by Terry Miller

Admin. Sec.

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