Myerstown, PA 17067

June 8, 2023

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treas. Justin Kale(absent); Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Operations Manager Chris Strause.

MINUTES:

Motion by Mr. Angley: Second by Mr. Rittle: To approve the minutes of the May 11, 2023 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS:

Duane Andresen, an electricity broker, presented supply rates for electricity for terms from 1-5 years. The proposed rates were through AEP Energy. The Board asked Mr. Andresen to refresh the rates to show a December start when our current contract ends.

COMMUNICATIONS:

1. Amy Leonard e-mail exchange from Dunkin Donuts Attorney.

INVOICES:

Motion by Mr. Ziegler: Second by Mr. Rittle: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR JUNE 2023:

1. Cycle #1’s meters were read for the month June 2023.

2. 89 Pa One Calls were responded to in May 2023.

3. Six crack monitoring devises have been installed at the water plant, at locations designated by Hanover Engineering. The devises will be recorded every month or after a significant rain event or storm.

4. The Consumer Confidence Report has been updated with 2022 data and has been sent to the printer for distribution to all customers.

5. Monday, June 19, is the date set for the final disconnection of the 6” line on Fairlane Avenue.

6. The three Onan generators were serviced May 11, 2023. All three were given a good bill of health.

7. Second quarter filter inspection will be performed June 9, 2023.

8. The Larson Group Structural Engineer was out to look at the building structural issues, and will issue a written report.

9. I am still having problems with the water authority’s emergency call out company. We cannot seem to be able to get our old customer file into the new system. I have made contact with another company.

Motion by Mr. Rittle; Second by Mr. Angley: To add an action item to the agenda to discuss having meters installed. Motion passed unanimously.

OFFICE REPORT FOR JUNE 2023:

1. There were 0 new connection fees paid since last meeting.
2. There were 0 bad checks last month.
3. We posted 18 properties this month.
4. Shutoff notices were sent to 64 properties this month.
5. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

A Deed of Dedication was sent to the registered owner of McDonalds.

The property being sold at 593 Stracks Dam Rd. on 6/9/23 does not have a right of way. The Authority may be approached by the new owner to form a written agreement for the use of the driveway. We would probably have to grant a right of way since they were using it for years.

ENGINEER’S REPORT:

Was reviewed.

OLD BUSINESS:

The Water Plant structural issues were discussed during the Engineer’s Report.

There were no updates to the Cornerstone Estates Project.

The Fairlane Ave. Superfund Site was discussed in the Engineer’s Report.

The Land Development Plan for 428 W. Lincoln Ave. was discussed in the Engineer’s report.

A discussion was held on updated Electric Contract pricing from IGS Energy.

NEW BUSINESS:

Motion by Mr. Rittle; Second by Mr. Angley: To approve payment of $414.17 to Hanover Engineering from the Environ Escrow Account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve payment of $613.75 to Hanover Engineering from the 428 W. Lincoln Escrow Account. Motion passed unanimously.

After a discussion, the Authority wants to continue with Kleinfelder’s suggestion for Geotechnical work.

Motion by Mr. Angley; Second by Mr. Rittle: To have Kleinfelder continue with their Geotechnical work, and then drill two wells for data collection. Motion is contingent upon receiving the contract and having it reviewed by the Solicitor. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Angley: To have T. A. Duffey install 300 meters at a cost of $21,900.00. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 9:05 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Secretary

Transcribed by Terry Miller

Admin. Sec.

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