Myerstown, PA 17067

 July 8, 2021

 Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

 Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treas. Justin Kale; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; Operations Manager Chris Strause; and Assistant Secretary Terry Miller.

MINUTES:

 Motion by Mr. Rittle: Second by Mr. Angley: To approve the minutes of the June 10, 2021 meeting as distributed. Motion passed unanimously.

Mr. Kale abstained from the vote, due to his absence from the June 10, 2021 meeting.

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 Justin Kale

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. Mass Mutual update to Plan 409B

INVOICES:

 Motion by Mr. Rittle: Second by Mr. Ziegler: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

No report available.

OPERATIONS REPORT FOR JULY 2021:

1. Cycle #2’s meters were read for the month of July 2021.

2. 71 PA One Calls were responded to in June 2021.

3. Well Levels- #3 – 18’ Static, #5 –23’ Static, #6 – 17’ Pumping, #8 – 12’ Static.

4. UGI’s contractor Stantec is going to be working on the old gas rendering plant in the empty lot by the railroad tracks. They will be there between July 13- 16.

5. All the blasting has been completed for the Elco Sewer line project. FCT (Nate Stauffer) will be performing the after blasting line correlation Monday, July 12, 2021.

6. Todd Duffey is scheduled to replace the 3” RPZD at the water plant Tuesday, July 13, 2021.

7. The Authority’s insurance renewal is coming up in August. The Authority is on its third year of a three-year contract. They actually told me if anything the prices for workers comp and auto went down. Mr. Zinn said if you would like him to come out and talk with the authority he gladly would. Let me know your thoughts.

8. GES has gotten in one of the cellular modems needed to convert over from the Radio Communications to Cellular Communications. I ordered the sim card and added it to our wireless plan. They said I should have the sim card by Friday, July 9. I’m not sure will get anything installed by the weekend. Comms have been doing good so far this week. The additional costs for the cellular is $40/ month per site.

9. Filter #1 passed the bacteria sample and I applied for the permit and received it last Friday, July 2. DEP held to their word and had me the permit in 2 days. The filter is currently running in the lead position and doing well.

10. GES installed all the new UPS’s since I couldn’t get ACS out or even to respond to my emails. The old UPS’s we installed new batteries and Mr. Rittle wired up the two RTU’s at both tank sites and we hooked up the UPSs to protect the RTU’s since we have been having electrical issues at both sites.

11. The employees have received their 2019 PMRS Statements. We are still waiting for the 2020 Statements.

12. The same day I received the quote for the new cellular communications ($16,820), I received two tapping fees. The first was from DoGoods Restaurant ($15,015), the second for 213 W. Maple Ave. ($3,180).

13. The Elco School District paid the $5,000 requested for their escrow account.

A copy of a quote follows:

The cost to upgrade to cell modems is $16,820.

This includes the following:

1. Remote Sites
	1. (5) Digi Cell Modems
	2. (5) Netgate VPN/Firewall
2. Main Office
	1. (1) Netgate VPN/Firewall
3. Installation, configuration and testing/startup

This does not include the Verizon SIM cards or monthly service. It also assumes that you have internet service at the Treatment building.

**GES Automation Technology**

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OFFICE REPORT FOR JULY 2021:

1. There were 2 new connection fees paid since last meeting.
2. There was 1 bad check last month. The customer paid but said there was absolutely no need for such a threatening letter. The bad check from the previous month that was notified by Amy Leonard never responded; the landlord wound up paying the bad check.
3. We posted 8 properties this month.
4. Shutoff notices were sent to 52 properties this month.
5. Fulton Bank charged us $143.00 monthly fees on 6/15/21. All accounts were closed out 6/21/21 and the money was transferred to Ephrata by certified check. I received an e-mail from Fulton saying we need to let them know which account to take future fees out of since we closed the accounts. I told them there should not be any more fees since all accounts were closed. I have not heard back yet.
6. Mark Myer completed their payment plan in full.
7. Ephrata Bank put interest into the Clearing Fund and took fees out of the same fund. They then transferred the fees to the general account.
8. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

 Was reviewed.

SOLICITOR’S REPORT:

 Nothing to report.

ENGINEER’S REPORT:

Was reviewed.

OLD BUSINESS:

The update to the ELCO School District water line extension was reviewed in the Engineer’s Report

Senate bill 597 was reviewed in the Engineer’s Report

The Filter Media Project was reviewed in the Engineer’s Report.

NEW BUSINESS:

Motion by Mr. Ziegler; Second by Mr. Angley: To approve Requisition 04-2021 for $6301.30 to Hanover Engineering Inc. Motion passed unanimously.

SB 597 was handled last meeting and should not have been on this month’s agenda.

Motion by Mr. Kale; Second by Mr. Ziegler: To approve a quote of $16,820.00 from GES Technology for changing radio modems to cellular modems on our communications system. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 7:52 P.M., prevailing time.

 Respectfully submitted,

 Terry M. Miller

 Asst. Sec.

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