Myerstown, PA 17067

July 13, 2023

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treas. Justin Kale; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Operations Manager Chris Strause.

MINUTES:

Motion by Mr. Rittle: Second by Mr. Angley: To approve the minutes of the June 8, 2023 meeting as distributed. Motion passed unanimously.

Mr. Kale abstained from the vote, due to his absence from the June 8, 2023 meeting.

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Justin Kale

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. PMAA Upcoming Meeting letter
2. DEP Notice letter to update Drought Contingency Plan
3. IRS Notice of Levy letter

INVOICES:

Motion by Mr. Rittle: Second by Mr. Ziegler: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR JULY 2023:

1. Cycle #2’s meters were read for the month July 2023.

2. 72 Pa One Calls were responded to in June 2023.

3. Kleinfelder’s sub-contractor has installed the two monitoring wells. One in the garage floor and one outside where the old fence was removed.

4. The Consumer Confidence Report were mailed and all hand delivers were made. The Lebanon Daily News ran the appropriate add and all certification to DEP is completed.

5. The service line was replaced at 232 W. Carpenter Avenue.

6. I attended a walk-through meeting with Southern Corrosion Control and Verizon to start preparations for painting the Elevated Tank.

7. Todd Duffey started the meter replacement project 7-5-2023. To date he has roughly 230 meters installed.

8. Bruce Brubaker of the Larson Group the original engineer that I started the feasibility studies, with has moved on to PA American, so I will need to start the process over with a new engineer.

9. The primary transformer that supplies well #3 and the chemical feed building blew on 7-1-2023.

A new unit was installed that day on emergency notice by Tshudy electric out of Ephrata. The new transformer was located in Harrisburg.

10. The project summary for the temporary discharge permit has been submitted to DEP for draining the elevated tank, we now have to wait for DEP and this permit in order to set a date for the repainting.

OFFICE REPORT FOR JULY 2023:

1. There were 0 new connection fees paid since last meeting.
2. There were 0 bad checks last month.
3. We posted 15 properties this month.
4. Shutoff notices were sent to 45 properties this month.
5. Entry of new Kamstrup meters installed by Duffey is started into the Harris system.
6. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

Nothing to report.

ENGINEER’S REPORT:

Was reviewed.

OLD BUSINESS:

The Water Plant structural issues were discussed during the Engineer’s Report.

The Land Development Plan for 428 W. Lincoln Ave. was discussed.

A discussion was held on updated Electric Contract pricing from IGS Energy and AEP Energy.

Motion by Mr. Kale; Second by Mr. Angley: To blend and extend with IGS for a 25-month term for and electrical contract. Motion passed unanimously.

NEW BUSINESS:

Motion by Mr. Rittle; Second by Mr. Kale: To approve payment of $30.25 to Hanover Engineering from the Environ Escrow Account. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Kale: To approve payment of $121.00 to Hanover Engineering from the 428 W. Lincoln Escrow Account. Motion passed unanimously.

Motion by Mr. Kale; Second by Mr. Angley: To approve payment of $687.05 to Hanover Engineering from the Dunkin Donuts Escrow Account. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: To approve Requisition 28-2023 for $774.50 to Hanover Engineering for the transmission main project. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve the 2022 Audited Financial Statements. Motion passed unanimously.

A discussion was held on the quote from Hach to replace all the 1720E turbidity meters per DEP FPPE comments. No action was taken at this time.

The Authority went into Executive Session from 8:30 P.M. until 8:50 P.M.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:50 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Secretary

Transcribed by Terry Miller

Admin. Sec.