Myerstown, PA 17067

 July 14, 2022

 Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

 Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler (absent); Asst. Treas. Justin Kale; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; Operations Manager Chris Strause; and Assistant Secretary Terry Miller (absent).

MINUTES:

Motion by Mr. Angley; Second by Mr. Kale: To approve the minutes of the June 9, 2022 with one change to Communications. Item #4 should read, “Copies of Letters sent to landowners”, not “Copies of the easements sent to landowners”. Motion passed unanimously with corrections.

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

No Communications

FINANCIAL REPORT:

Was reviewed.

INVOICES:

Motion by Mr. Rittle: Second by Mr. Kale: To approve payment of the invoices as presented and attached. Motion passed unanimously.

OPERATIONS REPORT JULY 2022:

1. Cycle #2’s meters were read for the month July 2022

2. 54 Pa One Calls were responded to in June 2022

3. Well Levels: #3- 15’ Static, #5- 15’ Static, #6- 20’ Pumping, #8- 12’ Static

4. Heim and GES have the fiber optics complete and the system is now running solely on the fiber.

5. Filter #2 is ready to go, we are just waiting to receive the operating permit from DEP.

6. Met-Ed and Kohl Bros. are scheduled to do all the work related with the power lines and Well #3 July 26, 2022.

7. Ditchcreek performed all the vacuum excavation on the Northwest side of the building.

8. After the June 9th meeting, I sent an escrow letter to Ludgate Engineering explaining that an escrow account needs to be established. I just received an email from Ludgate Engineering asking about the plans that were sent in with the proposed water line extension. I haven’t moved forward on anything as I already have invoices from Hanover Engineering from earlier plan reviews.

9. I have received plans for the 406 Stracks Dam Road Land Development Plan. The development consists of 18 single family dwellings. Once again, I feel an escrow account should be established in the amount of $5,000.

10. Lead & Cooper survey forms were mailed to 30 residents/sample sites. To date I have received 13 responses back. I need to collect 20 samples before September 30, 2022.

11. CCR reports were delivered and all certification forms have been sent to DEP.

12. A. H. Moyer is going to be blacktopping are PennDOT patches. I have filed for the final extension and can no longer wait for the original contractor to complete the work.

13. Grundy and Zinns Insurance will be out Tuesday, July 19, starting at 10:30 am to go over the quotes for the insurance renewal. The authority will have to use their July 28, 2022 meeting to approve the new quotes.

14. We finally received the 2020 PMRS Pension Documents. I sent them to the auditor and we should have a draft audit shortly.

Motion by Mr. Kale; Second by Mr. Angley: To have the developer of 406 Stracks Dam Road establish an Escrow Account in the amount of $5,000. Motion passed unanimously.

OFFICE REPORT FOR JULY 2022:

1. There were 0 connection fees paid since last meeting.

2. There were 2 bad checks last month.

3. We posted 16 properties this month.

4. Shutoff notices were sent to 44 properties this month.

5. Van Brocklin, 446 Stracks Dam Road paid all charges and has a zero-balance due.

6. Hottenstein, 502 S. Railroad has paid all payment plan payments and actually has a credit.

7. We may not be able to get blank pressure sensitive bills as there are only 3 printers of these bills in the country and all are running at capacity and can’t keep up. They are trying to get them by the 22nd , but there is no guarantee. They can print us blank bills which we can print out but they will have to be folded and stuffed in window envelopes and sealed. Coleman’s Printing said they can do this for us if we need them. The printing company looked into printing a different style or thickness of paper, but we have a customized bill and it can’t be modified.

8. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

SOLICITOR’S REPORT:

Solicitor Sandoe reported that both landowners have agreed to the easements for the new transmission main. They accepted the Authority’s offer of $1,500 each.

ENGINEER’S REPORT:

Was reviewed.

A discussion was held on the Geotechnical Survey. It was decided to have a second opinion on the Geotechnical Survey. Hanover Engineering is going to contact, Mark Giunta, of Kleinfelder for the second opinion.

Motion by Mr. Rittle: Second by Mr. Kale: To have Mark Giunta, of Kleinfelder give a quote on a second Geotechnical Survey. Motion passed unanimously.

OLD BUSINESS:

The Filter Media Project was discussed in the Operations Report.

The Transmission Main Project was discussed in the Solicitor’s Report.

The subsurface investigation information was discussed in the Engineer’s Report.

NEW BUSINESS:

Motion by Mr. Angley, Second by Mr. Rittle: To approve the use of the Environ Escrow Account for the new Overburden Groundwater Collection Trench at the Whitmoyer Superfund Site. Motion passed unanimously.

Motion by Mr. Rittle: Second by Mr. Kale: To purchase an additional 500 Kamstrup Meters for 2023, before the 20% price increase takes affect at the end of July 2022. Motion passed unanimously.

The Authority instructed Mr. Strause that no further action is to take place on the Dunkin Donuts Land Development Plan until an Escrow Account has been established.

Motion by Mr. Angley; Second by Mr. Kale: To give 409 S. Railroad Street a three- month payment plan. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Kale: To give 304 S. Railroad Street a six-month payment plan. Motion passed unanimously.

The Authority reviewed the three quotes received for the installation of 300 Kamstrup Meters by an outside contractor.

Motion by Mr. Rittle: Second by Mr. Angley: To accept the quote from T. A. Duffey for the installation of 300 Kamstrup Meters for a total price of $21,000. Motion passed unanimously.

Mr. Strause presented a quote from Kohl Bros., Inc. on a new inverter duty motor as a spare for the high service pumps. The price is $7,125.00

Motion by Mr. Rittle; Second by Mr. Kale: To purchase the new inverter duty motor from Kohl Bros., Inc. for the amount of $7,125. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:38 P.M., prevailing time.

 Respectfully submitted,

Chris Strause

Operations Manager