Myerstown, PA 17067

 July 11, 2024

 Chairman Steven Hammer called the regular monthly meeting to order at 6:56 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

 Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler(absent); Asst. Treasurer Samuel Moyer; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; Operations Manager Chris Strause; operator Casey Walborn; and operator Steve Hickernell.

MINUTES:

 Motion by Mr. Angley; Second by Mr. Moyer: To approve the minutes of the June 13, 2024 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS

None.

COMMUNICATIONS:

1. Myers Insurance letter
2. PMAA newsletter

INVOICES:

 Motion by Mr. Rittle: Second by Mr. Angley: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed. The authority discussed the $18,000.00 payment to the Delaware River Basin Authority.

OPERATIONS REPORT FOR JULY 2024:

1. Cycle #2’s meters were read for the month July 2024.

2. 51 Pa One Calls were responded to in June 2024.

3. 1- Tapping fee was paid in June for 3 Harvest Drive and that was the last vacant lot in Green Meadows II Development.

4. Ditchcreek vacuum excavated at the North West side of the garage wall to verify the depth of the footer which is 12’.

5. Todd Duffey started meter replacements July 1, 2024 and is approximately 50% complete.

6. I met with Stantec at the vacant lot for well #8. They will be in before the end of July to perform more borings to monitor the contamination.

7. Stoneridge had a 2” service line break. They were informed that the authority does not own those lines within the Stoneridge Complex and they would need to have the repair completed.

OFFICE REPORT FOR JULY 2024:

1. There were 0 new connection fees paid since last meeting.
2. There was 1 bad debit last month. A customer keyed in a wrong account number and contacted us right away to try to correct it. We incurred no bank fees for this so the $50.00 fee to her was waived. She immediately repaid the shortage.
3. We posted 0 properties this month as of yet. Posting will be on the 15th.
4. Shutoff notices were sent to 49 properties this month.
5. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

 Was reviewed.

SOLICITOR’S REPORT:

Solicitor Sandow discussed creating a letter of credit for Cornerstone Estates for Fulton Bank.

ENGINEER’S REPORT:

Was reviewed.

 Chairman Hammer questioned if the push piles are installed down to bedrock.

OLD BUSINESS:

The Transmission Main Project was discussed in the Engineer’s Report.

The Water Plant structural issues were discussed in the Engineer’s Report.

NEW BUSINESS:

Motion by Mr. Angley; Second by Mr. Moyer: To approve Redemption 01-2024 for $2658.62 to Hanover Engineering for the Transmission Main Project. Motion passed unanimously.

Motion by Mr. Rittle; Second by. Mr. Angley: To approve payment of $195.00 to Hanover Engineering from the Cornerstone Estates Escrow Account. Motion passed unanimously.

Motion by Mr. Moyer; Second by. Mr. Rittle: To approve payment of $632.50 to Hanover Engineering from the 651 Land Development Escrow Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Angley: To accept the quote from AKA Fence Co. for the removal of the gate and fence. Motion passed unanimously.

 The Authority went into Executive session from 7:25 PM until 8:08 PM.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:10 P.M., prevailing time.

 Respectfully submitted,

 Chris Strause

 Operations Manager

Transcribed by Terry Miller

Asst. Sec.

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