Myerstown, PA 17067

December 8, 2022

Chairman Steven Hammer called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Chairman Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler (absent); Asst. Treas. Justin Kale(absent); Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; Operations Manager Chris Strause; and Assistant Secretary Terry Miller (absent).

MINUTES:

Motion by Mr. Rittle; Second by Mr. Angley: To approve the minutes of the November 10, 2022 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS:

None

COMMUNICATIONS:

1. PMAA- Call for Presentation at next PMAA Meeting.
2. Correspondence from Southern Corrosion Tank Care Services.

INVOICES:

Motion by Mr. Angley: Second by Mr. Rittle: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT:

Reviewed Operations Report, Well Levels, and Project and Tasks List made by Operations Manager Strause.

Operations Report December 2022

1. Cycle #3’s meters were read for the month December 2022.

2. 18 Pa One Calls were responded to in November 2022.

3. Sensenig & Weaver have completed the plugging of the abandon Wells. This was a completed due to DEP’s inspection report.

4. Filter #3 is completed and we are in the process of backwashing to clear out the anthracite.

5. GES has completed the installation of the 3 filter head loss meters.

6. The transfer switch at Well #5 has been installed and the conduit and generator pad were dug today 12-8-22.

7. Heim has pulled the new wires for moving the Post Chlorine meter from the Chemical Feed Building to the Water Plant.

8. The Siemens Level Sensor for the Clearwell gave out two days before Thanksgiving. GES responded with a day and installed a new VEGA Radar unit. I have asked them to quote us for change out of the remaining Siemens Sensors and a Spare unit. The quote is attached for approval tonight.

9. The backwash tank sludge was removed November 15, 2022. Approximately 24,000 Gallons.

10. Steve Hickernell and I attended the new Lead & Copper Inventory Training held at DEP 11-30-2022. I will discuss this more in detail in new business.

11. The Filter #3 Particle Counter was returned for calibration and rehab.

OFFICE REPORT:

Office Report December 2022

1. There were 0 new connection fees paid since last meeting.
2. There were 3 bad checks last month. 2 are still outstanding.
3. We posted 28 properties this month.
4. Shutoff notices were sent to 64 properties this month.
5. Ephrata Bank issues with ACH transfers and PMRS are pretty much straightened out.
6. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was reviewed.

On the Recommendation of Treasurer Rittle, it was decided to transfer $15,000 from the General Account to the Vehicle Replacement Reserve Account, for the possibility of purchasing a new truck next year.

Motion by Mr. Rittle; Second by Mr. Angley: To approve the transfer of $15,000 from the General Account to the Vehicle Replacement Reserve Account. Motion passed unanimously.

SOLICITOR’S REPORT:

Both Transmission Main Easements have been signed and recorded.

ENGINEER’S REPORT:

Was reviewed.

Upon review of the Engineer’s Report, it was decided to add three action items to the December 8, 2022 Agenda.

Motion by Mr. Rittle; Second by Mr. Angley: 1).To add Resolution 2022-04 to apply for the DCED Covid-19 ARPA PA Small Water and Sewer Program Grant in the amount of $500,000. 2). To allow Chairman Hammer to sign the letter and all documents for the DCED Covid-19 ARPA Grant. 3). To have Engineer Fry, Advertise the Bid for the E. Center Avenue Water Main Replacement Project. Motion passed unanimously.

Mr. Sandoe raised some questions with the Kleinfelder proposal for Geotechnical Design Services. He is going to review the proposal and mark up his areas of concern and respond back to Mark Giunta of Kleinfelder.

Motion by Mr. Rittle; Second by Mr. Angley: To approve Resolution 2022-04 to apply for the

DCED Covid-19 ARPA PA Small Water and Sewer Program Grant in the amount of $500,000. Motion passed unanimously.

Motion by Mr. Angley: Second by Mr. Rittle: To allow Chairman Hammer to sign the letter and all documents for applying for the DCED Covid-19 ARPA PA Small Water and Sewer Program Grant in the amount of $500,000. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Angley: To have Engineer Fry, advertise the E. Center Avenue Water Main Replacement Project. Motion passed unanimously.

OLD BUSINESS:

The Transmission Main Replacement Project was discussed in the Engineer’s Report.

The E. Center Ave. water line replacement was discussed in the Engineer’s Report.

The Water Plant structural issues were discussed in the Engineer’s Report.

A discussion was held on the Country Acres Mobile Home Park. Solicitor Sandoe will research to see if any documentation can be found on the water line extension agreement, and any other agreements that might have been entered into.

NEW BUSINESS:

Motion by Mr. Rittle; Second by Mr. Angley: To Approve Resolution 2022-03 for the Myerstown Water Authority’s 2023 Rates & Fee Schedule. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: To Approve Final Payment including the remaining retainage to Derstine Company LLC, for the Filter Media Replacement project upon the recommendation of Engineer Fry in the amount of $36,310.00. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Angley: To Approve and Sign the Engagement Letter from Garcia Garman & Shea, PC for continuing their Auditing Services for years 2022 and 2023 at an annual cost of $5,000.00. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: To Approve payment of $87.00 to Hanover Engineering from the Dunkin Donuts Escrow Account. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: To Approve payment of $83.50 to Hanover Engineering from the Cornerstone Development Escrow Account. Motion passed unanimously.

The Authority reviewed with Operations Manager Strause the new EPA/DEP Revised Lead & Copper Rule, and the service line inventory requirement due by October 16, 2024.

The Authority will move forward in looking into the possibility of solar power at the water treatment plant.

The Authority Reviewed the quote to purchase 3 VEGA Radar Level Sensors.

Motion by Mr. Rittle; Second by Mr. Angley: To purchase the 3 VEGA Level Sensors at a cost of $7,240.00. Motion passed unanimously.

Motion by Mr. Angley; Second by Mr. Rittle: To purchase the new SCADA laptop. Motion passed unanimously.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 9:26 P.M., prevailing time.

Respectfully submitted,

Chris Strause

Operations Manager