Myerstown, PA 17067

December 12, 2024

Vice Chairman Patrick Angley called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

Present were: Steven Hammer; Treasurer Bryan Rittle; Secretary Brian Ziegler; Asst. Treasurer Samuel Moyer; Vice Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; operator Steve Hickernell, and operator Casey Walborn.

MINUTES:

Motion by Mr. Hammer; Second by Mr. Ziegler: To approve the minutes of the November 14, 2024 meeting as distributed. Motion passed unanimously.

CITIZEN’S COMMENTS

None.

COMMUNICATIONS:

1. NPDES Permit letter from DEP
2. Garcia, Garman and Shea year end paperwork

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FINANCIAL REPORT:

Was reviewed.

INVOICES:

Motion by Mr. Moyer: Second by Mr. Rittle: To approve payment of the invoices as presented and attached. Motion passed unanimously.

OPERATIONS REPORT FOR DECEMBER 2024:

* 11/10/24 – Chlorine booster pump piping leak. Fixed temporarily over the weekend. Kohl bros came and replaced the pump with one we had in stock. Threads on the pump were shot.
* Houck finished caulking job. Eric from Hanover inspected
* Saturday 11/16 – Service leak at 461 W. Main St. Was on our side. A.H. Moyer replaced ours. Was a lead gooseneck. Homeowner opted to change his side also.
* PFAS sampling for EPA and DEP
* Quarterly alarm shut down testing completed
* Quarterly Turbidity meter calibrations completed
* Letters sent to all McKinley customers about upcoming replacement
* Kamstrup – Chad will bill as we buy them at original price. Warranty starts at delivery. Prefers it to be during 2025
* Spouting – Awaiting a start date from D and T, then send 50% deposit
* Ground broke on Transmission main project. Beginning off of N. Locust and heading West
* Filter #1 inspection completed by Water Services Professionals
* Cornerstone Commons – Notified Hanover Engineering about silt run off from the project. I believe it is affecting our Wells. Raw turbidity has been climbing pretty high after a rain event. This coupled with “lower” well levels are a problem. Hanover has contacted Lebanon County Conservation and the engineer for Cornerstone Commons. Awaiting response.
* Dunamis Holdings (Dan Landis) – Old t-shirt factory. Their fire line standing valves are leaking. He was notified Monday 12/9. Said he can turn the valve open and closed and it will stop. Has not done it yet. We need to figure out a legal route of making sure a fire line owner does something about a leak. Send certified letter… but then what?

**WELL DEPTHS**  S = Static P = Pumping

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | **3** |  | **5** |  | **6** |  | **8** |
| 11/7/2024 |  | 38’S |  | 40’S |  | 42’P |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 11/14/2024 |  | 40’S |  | 43’S |  | 45’P |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 11/21/2024 |  | 42’S |  | 49’P |  | 47’P |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 11/25/2024 |  | 42’S |  | 45’S |  | 44’S |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 12/5/2024 |  | 45’S |  | 45’S |  | 51’P |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 12/12/2024 |  | 43’S |  | 41’S |  | 47’P |  | N/A |

OFFICE REPORT FOR DECEMBER 2024

1. There were 0 new connection fees paid since last meeting.
2. There was 1 bad check last month. It was Miller Building and they will pay this week.
3. We posted 21 properties this month.
4. Shutoff notices were sent to 70 properties this month.
5. Outdoor box to drop bill payments off was installed on the building.
6. Attached is a copy of the most recent Auditor’s Report that I do monthly.

CASH POSITION:

Was Reviewed

SOLICITOR’S REPORT:

Nothing to report.

ENGINEER’S REPORT:

Was reviewed.

OLD BUSINESS:

The Transmission Main Project was discussed in the Engineer’s Report.

The Water Plant structural issues were discussed in the Engineer’s Report.

The Railroad St. Project was discussed in the Engineer’s Report.

Motion by Mr. Hammer; Second by Mr. Moyer: To change new business item #2 from the November 14th 2024 meeting. Payment of $1297.50 to Hanover Engineering for the 651 W. Lincoln Land Development project MWA24-23 to be paid from the MWA General Funds Account. Not to be paid out of Mr. Zimmerman’s 651 W. Lincoln Ave. Land Development Escrow Account as per Engineer Farley Fry & MWA Board agreement with Mr. Zimmerman. Motion passed unanimously.

NEW BUSINESS:

Motion by Mr. Ziegler; Second by. Mr. Hammer: To establish an escrow account with the Ephrata National Bank in the name of Allen Distribution-655 King St. Project. Motion passed unanimously.

Motion by Mr. Rittle; Second by. Mr. Moyer: To approve payment of $1118.75 to Hanover Engineering for MWA22-16 (Storm-Cont.) Water Treatment Plant Structural Evaluation from the General account. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Ziegler: To approve payment of $10491.95 to Hanover Engineering for MWA22-16 (Storm-Cont.) Stormwater Improvement Construction from the General account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Moyer: To approve payment of $65.00 to Hanover Engineering from the General Account for MWA24-12 general consulting. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of $97.50 to Hanover Engineering from the General Account for MWA24-15 lead service inventory. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Moyer: To approve payment of $195.00 to Hanover Engineering from the General Account for MWA24-19 groundwater withdrawal docket renewal. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Ziegler: To approve payment of $1374.76 to Hanover Engineering from the General Account for MWA24-20 water treatment building caulking replacement job. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Moyer: To approve payment of $2672.25 to Hanover Engineering from the General Account for MWA24-23 Scenic Dr.- Arbor Gate Easement preparation. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Rittle: To approve Redemption 07-2024 for $2049.50 to Hanover Engineering for the Transmission Main Project from the Wilmington Trust account. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Moyer: To approve Redemption 08-2024 for $17264.24 to Hanover Engineering for the S. Railroad St. Water Main Replacement Project from the Wilmington Trust Account for billing invoice MWA24-24. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Rittle: To approve Redemption 09-2024 for $37606.50 to A. H. Moyer for the S. Transmission Main Replacement Project from the Wilmington Trust Account as per recommendation from Hanover Engineering. Motion passed unanimously.

Motion by Mr. Ziegler; Second by Mr. Hammer: To approve payment of $17892.90 to Houck & Company for Payment Application #1 from the General Fund account as per recommendation from Hanover Engineering. Motion passed unanimously.

Motion by Mr. Moyer; Second by Mr. Ziegler: To approve payment of $1538.38 to Hanover Engineering from the General Account for MWA22-18(Cont.), Cornerstone Commons construction from the Cornerstone Estates Escrow Account. Motion passed unanimously.

Motion by Mr. Rittle; Second by Mr. Hammer: To approve Redemption payment of $130.00 to Hanover Engineering from the General Account for MWA24-25 for Allen Distribution 655 King St. Project. Motion passed unanimously.

Motion by Mr. Hammer; Second by Mr. Rittle: To donate $250.00 each to the Keystone Hook & Ladder, Kutztown Community Fire Co., and Goodwill Fire Police. Motion passed unanimously.

A discussion was held on adding conduits and water piping to the rear of the property for future use if new construction were to occur. This was tabled until a later time.

Motion by Mr. Hammer; Second by Mr. Rittle: To approve Resolution 2025-01 the 2025 MWA Fee Schedule. Motion passed unanimously.

The Authority went into Executive Session from 8:54 P. M. till 9:20 P. M.

Motion by Mr. Hammer; Second by Mr. Rittle: To approve the 2025 preliminary Budget. Motion passed unanimously.

The Authority announced the following pay raises for 2025:

Steve Hickernell and Casey Walborn- 7.8%

Terry Miller- 10.5%

Sheri Richard- 4.22%

Ryan Ward- 3.6 %

The Authority gave approval to raise the retainer fee for Solicitor Sandoe for 2025 from $1167.45 per quarter to $1500.00 dollars per quarter. A Resolution will be done at the January meeting.

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 9:30 P.M., prevailing time.

Respectfully submitted,

Brian Ziegler

Transcribed by Terry Miller

Asst. Sec.

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